

**ARIZONA CITY FIRE DISTRICT**  
**REGULAR SESSION MINUTES**

**November 8, 2022**

**1. Call to Order**

Board Chairman Dean Craun called the meeting to order at 6:00 P.M.

**2. Pledge of Allegiance**

Board Chairman Dean Craun led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Dean Craun confirmed that (5) Board Members were present in person or via the phone. A quorum was established with (5) members.

Board members present included Board Chairman Dean Craun, Board Clerk Randy Wittenburg, Board Members Randy Johnson and Allen Rogers. Board Member Dewayne Hill attended telephonically.

AZCFD Fire Jeffrey Heaton was also present.

**4. Welcome to Guests**

No guest were present.

**5. Fire Chief's Report**

Fire Jeffrey Heaton reviewed the AZCFD activities for the month of October 2022. His report is attached and made part of these Minutes.

**6. Staff Reports**

Fire Jeffrey Heaton reviewed the EMS/Fire calls and response times for the month of October 2022.

After hearing both the Fire Chief's and Staff Reports, Board Member Randy Johnson made a motion to approve the Fire Chief's and Staff Reports; seconded by Board Member Dewayne Hill, motion passed unanimously.

**7. Correspondence**

Several correspondences were received during the month for services given.

**8. Consent Agenda** (All items under the Consent Agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Randy Johnson made a motion to approve the Consent Agenda; seconded by Board Member Allen Rogers, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of October 11, 2022 on Arizona City Fire District website.
2. Approval of Financial Documents: 10/1/22 through 10/31/22  
**(Account Balances as of 10/31/2022)**
3. General fund: **\$ 444,793.43**
4. Capital outlay fund, buildings: **\$ 864.77**
5. Capital outlay fund, communications: **\$ 195.48**
6. Capital outlay fund, fire hydrants: **\$ 55.85**
7. Capital outlay fund, apparatus & vehicles: **\$310.26**
8. Capital outlay fund, firefighting equipment: **\$ 185.91**

**9. Call to the Public**

**None.**

**10. Old Business.**

- a. **2022 AFCA/AFDA Upcoming Laughlin Fall Conference (Fire Chief Jeffrey Heaton).**

Fire Jeffrey Heaton gave additional information to the Board regarding the fall conference in Laughlin Nevada for 2022/ 2023. As more information is released, it will be shared with the Fire Board.

- b. **2022 AZCFD Halloween Trunk-O-Treat Event (Fire Chief Jeffrey Heaton).**

Fire Jeffrey Heaton informed the Board that over 2,800 children attended the 6<sup>th</sup> annual Trunk-O-Treat Event. Many thanks to all the volunteers that made the event possible.

**.11. New Business**

- a. **Christmas Celebration Events (Fire Chief Jeffrey Heaton).**

Fire Jeffrey Heaton informed the Board that many Christmas events are already on the calendar for AZCFD. Fly-In Santa is 12/2, Casa Grande Electric Light Parade is 12/3, Arizona City Parades are on 12/12, 12/14 and 12/17. High Chaparral's Christmas Parade is 12/22. More events will be added as well.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for December 13, 2022 at 6:00 p.m.

**13. Agenda Items for next meeting**

Any items for the Agenda should be submitted to the Fire Chief by December 6, 2022.

**14. Adjournment**

At 6:20 PM, Board Member Allen Rogers made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

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Date Approved

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Board Chairman Dean Craun