

**ARIZONA CITY FIRE DISTRICT**  
**REGULAR SESSION MINUTES**

**October 11, 2022**

**1. Call to Order**

Board Chairman Dean Craun called the meeting to order at 6:00 P.M.

**2. Pledge of Allegiance**

Board Chairman Dean Craun led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Dean Craun confirmed that (5) Board Members were present in person or via the phone. A quorum was established with (5) members.

Board members present included Board Chairman Dean Craun, Board Clerk Randy Wittenburg, Board Members Randy Johnson and Allen Rogers. Board Member Dewayne Hill attended telephonically.

AZCFD Fire Jeffrey Heaton was also present.

**4. Welcome to Guests**

Captain Ernie Lopez, Firefighter Chandra Montgomery and Paramedic Engineer Chase Evans.

**5. Fire Chief's Report**

Fire Jeffrey Heaton reviewed the AZCFD activities for the month of September 2022. His report is attached and made part of these Minutes.

**6. Staff Reports**

Fire Jeffrey Heaton reviewed the EMS/Fire calls and response times for the month of September 2022.

After hearing both the Fire Chief's and Staff Reports, Board Member Randy Johnson made a motion to approve the Fire Chief's and Staff Reports; seconded by Board Member Allen Rogers, motion passed unanimously.

**7. Correspondence**

Several correspondences were received during the month for services given.

**8. Consent Agenda** (All items under the Consent Agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Randy Johnson made a motion to approve the Consent Agenda; seconded by Board Member Allen Rogers, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of September 13, 2022 on Arizona City Fire District website.
2. Approval of Financial Documents: 9/1/22 through 9/30/22  
**(Account Balances as of 9/30/2022)**
3. General fund: **\$ 106,954.76**
4. Capital outlay fund, buildings: **\$ 864.17**
5. Capital outlay fund, communications: **\$ 195.37**
6. Capital outlay fund, fire hydrants: **\$ 55.83**
7. Capital outlay fund, apparatus & vehicles: **\$310.04**
8. Capital outlay fund, firefighting equipment: **\$ 185.80**

**9. Call to the Public**

**None.**

**10. Old Business.**

**a. Sunland Gin Road Construction Project (Fire Chief Jeffrey Heaton).**

Fire Jeffrey Heaton informed the Board that the new construction contractor continues to work well with the Fire District with updates. The first coat of asphalt has been laid down.

**.11. New Business**

**a. 2022 AFCA/AFDA Upcoming Laughlin Fall Conference (Fire Chief Jeffrey Heaton).**

Fire Jeffrey Heaton informed the Board that the fall conference was back in Laughlin Nevada for 2022/ 2023. As more information is released, it will be shared with the Fire Board.

**b. 2022 AZCFD Halloween Trunk-O-Treat Event (Fire Chief Jeffrey Heaton).**

Fire Jeffrey Heaton informed the Board that 6<sup>th</sup> annual Trunk-O-Treat Event will be on October 31 again this year. We are expecting over 2,500 children to participate.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for November 8, 2022 at 6:00 p.m.

**13. Agenda Items for next meeting**

Any items for the Agenda should be submitted to the Fire Chief by November 1, 2022.

**14. Adjournment**

At 6:30 PM, Board Member Allen Rogers made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

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Date Approved

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Board Chairman Dean Craun

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