

ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES

July 28, 2022

1. Call to Order

Board Chairman Dean Craun called the meeting to order at 6:00 P.M.

2. Pledge of Allegiance

Board Chairman Dean Craun led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Dean Craun confirmed that (5) Board Members were present in person or via the phone. A quorum was established with (5) members.

Board members present included Board Chairman Dean Craun, Board Clerk Randy Wittenburg, Board Members Randy Johnson and Allen Rogers. Board Member Dewayne Hill attended via the telephone.

AZCFD Fire Chief Jeffrey Heaton was also present.

4. Welcome to Guests

No guests were present during the meeting.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of June 2022. His report is attached and made part of these Minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of June 2022.

After hearing both the Fire Chief's and Staff Reports, Board Member Randy Johnson made a motion to approve the Fire Chief's and Staff Reports; seconded by Board Clerk Randy Wittenburg, motion passed unanimously.

7. Correspondence

Several correspondences were received during the month for services given.

8. Consent Agenda (All items under the Consent Agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Randy Johnson made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of June 14, 2022 on Arizona City Fire District website.
2. Approval of Financial Documents: 6/1/22 through 6/30/22
(Account Balances as of 6/30/2022)
3. General fund: **\$ 147,724.61**
4. Capital outlay fund, buildings: **\$ 862.34**
5. Capital outlay fund, communications: **\$ 195.02**
6. Capital outlay fund, fire hydrants: **\$ 55.76**
7. Capital outlay fund, apparatus & vehicles: **\$309.44**
8. Capital outlay fund, firefighting equipment: **\$ 185.48**

9. Call to the Public

NONE

10. Old Business.

a. Wells Fargo 2022/2023 Line of Credit (Board Chairman Dean Craun / Fire Chief Jeffrey Heaton).

Board Chairman Dean Craun and Fire Chief Jeffrey Heaton informed the Board that the Wells Fargo Line of Credit for the new fiscal year was all complete.

b. New Board Member Allen Rogers to be added for signatures for Wells Fargo Accounts (Board Chairman Dean Craun)

Board Chairman Dean Craun informed the Board that all necessary paperwork for new Board Member Allen Rogers had been completed and he was now authorized to sign documents for the Board.

11. New Business

a. 2022 Arizona State Fire School (Fire Chief Jeffrey Heaton).

Fire Chief Jeffrey Heaton informed the Board that (4) scholarships were acquired for the upcoming 2022 September Fire School. 3 new members would be attending and the fourth slot is still open.

b. Fire Chiefs Jeffrey Heaton's Contract and Review (Board Clerk Dean Craun).

Board Clerk Dean Craun led the discussion about the performing Fire Chief Jeffrey Heaton's contract and review process. After discussion, Board Member Randy Johnson made a motion to continue the process to develop a questionnaire to facilitate the review of the Fire Chief to be continued by October; seconded by Board Member Allen Rogers, motion passed unanimously.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for August 9, 2022 at 6:00 p.m.

13. Agenda Items for next meeting

Any items for the Agenda should be submitted to the Fire Chief by August 2, 2022.

14. Adjournment

At 6:32 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Allen Rogers. Motion approved unanimously.

Date Approved

Board Chairman Dean Craun