

ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES

April 12, 2022

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 6:02 P.M.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that (4) Board Members were present in person or via the phone. A quorum was established with (4) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Dewayne Hill and Randy Johnson. Board Member Randy Wittenburg was absence.

AZCFD Fire Chief Jeffrey Heaton was also present.

4. Welcome to Guests

No guests were present during the meeting.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of March 2022. His report is attached and made part of these Minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of March 2022.

7. Correspondence

Several correspondences were received during the month for services given.

8. Consent Agenda (All items under the Consent Agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Dewayne Hill made a motion to approve the Consent Agenda; seconded by Board Member Randy Johnson, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of March 8, 2022, on Arizona City Fire District website.
2. Approval of Financial Documents: 3/1/22 through 3/31/22
(Account Balances as of 3/31/2022)

3. General fund: **\$ 195,721.89**
4. Capital outlay fund, buildings: **\$ 860.81**
5. Capital outlay fund, communications: **\$ 194.78**
6. Capital outlay fund, fire hydrants: **\$ 55.76**
7. Capital outlay fund, apparatus & vehicles: **\$308.96**
8. Capital outlay fund, firefighting equipment: **\$ 185.25**

9. Call to the Public

- a. NONE.

10. Old Business.

- a. **SCBA Contract from Southwest Hazard Protection (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton informed the Board that all of the contract documents received from Southwest Hazard Protection LLC to replace our current Self Contained Breathing Apparatus' (SCBA's) have been completed. We are hoping for delivery in the next 3 months. Caution has been issued from the supplier due to supply chains issues in America.

11. New Business

- a. **2022/2023 ACFD Budget Preparation (Board Chairman Tim McCain/ Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton informed the Board that we are awaiting the property tax venue values from the County to start the formulation of the 2022/2023 preliminary budget. Once they are received, they will be presented to the Board.

- b. **2022 Board Member Election (McCain/ Johnson) (Board Chairman Tim McCain/ Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton informed the Board that the candidate filing documents for both incumbent positions for the 2022 Elections were all delivered to the Pinal County Election Offices. Confirmation has been received back from the County Election Office. Candidates are now permitted to start collecting the required signatures so their names can be placed on the 2022 ballot.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for May 10, 2022 at 6:00 p.m.

13. Agenda Items for next meeting

Any items for the Agenda should be submitted to the Fire Chief by May 3, 2022.

14. Adjournment

At 6:24 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

Date Approved

Board Clerk

DRAFT