

**ARIZONA CITY FIRE DISTRICT**  
**REGULAR SESSION MINUTES**

**January 11, 2021**

**1. Call to Order**

Board Chairman Tim McCain called the meeting to order at 6:00 P.M.

**2. Pledge of Allegiance**

Board Chairman Tim McCain led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Tim McCain confirmed that (5) Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Randy Wittenburg, Dewayne Hill and Randy Johnson.

AZCFD Fire Chief Jeffrey Heaton was called in.

**4. Welcome to Guests**

No guests were present during the meeting.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of December 2021. His report is attached and made part of these Minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of December 2021.

**7. Correspondence**

Several correspondences were received during the month for services given.

**8. Consent Agenda** (All items under the Consent Agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Randy Johnson made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of December 14, 2021, on Arizona City Fire District website.
2. Approval of Financial Documents: 12/1/21 through 12/31/21  
**(Account Balances as of 12/31/2021)**

3. General fund: **\$ 432,525.48**
4. Capital outlay fund, buildings: **\$ 860.20**
5. Capital outlay fund, communications: **\$ 194.72**
6. Capital outlay fund, fire hydrants: **\$ 55.76**
7. Capital outlay fund, apparatus & vehicles: **\$308.77**
8. Capital outlay fund, firefighting equipment: **\$ 185.21**

**9. Call to the Public**

**NONE.**

**10. Old Business.**

**a. 2022 AFDA/AFCA Annual Conference (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton reminded the Board that the annual AFDA/AFCA winter conference will be held at Casino del Sol in Tucson on January 20 and 21<sup>st</sup> and reservation will be needed for all Board Members attending.

**b. Annual Board Member Chairman/ Clerk Elections (Board Chairman Tim McCain).**

Board Chairman Tim McCain informed the Board that the annual elections for the Chairman and Clerk positions are open. After discussion, Board Member Randy Wittenburg made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously.

**11. New Business**

**a. None**

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for February 8, 2022 at 6:00 p.m.

**13. Agenda Items for next meeting**

Any items for the Agenda should be submitted to the Fire Chief by February 1, 2022.

**14. Adjournment**

At 6:18 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Randy Wittenburg. Motion approved unanimously.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Board Clerk

DRAFT