

ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES

December 14, 2021

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 6:00 P.M.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that (5) Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Randy Wittenburg, Dewayne Hill and Randy Johnson.

AZCFD Fire Chief Jeffrey Heaton was also present.

4. Welcome to Guests

No guests were present during the meeting.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of November 2021. His report is attached and made part of these Minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of November 2021.

7. Correspondence

Several correspondences were received during the month for services given.

8. Consent Agenda (All items under the Consent Agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Randy Johnson made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of November 9, 2021, on Arizona City Fire District website.
2. Approval of Financial Documents: 11/1/21 through 11/30/21
(Account Balances as of 11/30/2021)

3. General fund: **\$ 463,914.32**
4. Capital outlay fund, buildings: **\$ 859.86**
5. Capital outlay fund, communications: **\$ 194.47**
6. Capital outlay fund, fire hydrants: **\$ 55.76**
7. Capital outlay fund, apparatus & vehicles: **\$308.68**
8. Capital outlay fund, firefighting equipment: **\$ 185.17**

9. Call to the Public

NONE.

10. Old Business.

a. 2022 AFDA/AFCA Annual Conference (Fire Chief Jeffrey Heaton).

Fire Chief Jeffrey Heaton reminded the Board that the annual AFDA/AFCA winter conference will be held at Casino del Sol in Tucson on January 20 and 21st and reservation will be needed for all Board Members attending.

11. New Business

a. Annual Board Chairman/ Clerk Elections (Board Chairman Tim McCain):

Board Chairman Tim McCain informed the Board that the annual elections for the Chairman and Clerk positions will open next month. At the January 2022 Meeting the Officers positions will be elected.

b. Annual Holiday Celebrations (Fire Chief Jeffrey Heaton).

Fire Chief Jeffrey Heaton informed the Board that the Fire District would be participating in the following events during December: Fly-In Santa, Electric Light Parade, Santa Parade, Meals for Seniors on Christmas Day, Giving Trees for Children and Senior Holiday Support.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for January 11, 2022 at 6:00 p.m.

13. Agenda Items for next meeting

Any items for the Agenda should be submitted to the Fire Chief by January 4, 2022.

14. Adjournment

At 6:23 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Randy Wittenburg. Motion approved unanimously.

Date Approved

Board Clerk

DRAFT