

ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES

June 8, 2021

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 6:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that (5) Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Randy Wittenburg, Dewayne Hill and Randy Johnson.

AZCFD Fire Chief Jeffrey Heaton was also present.

4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests.

Guest included: Captain Ernie Lopez, Captain Joseph Ortega and Hazel Corbin.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of May 2021, annual maintenance testing. His report is attached and made part of these Minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of May 2021.

7. Correspondence

One card was received during the month from EMC Church thanking the Fire District for presenting at their prayer breakfast.

8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Randy Johnson made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of May 11, 2021, on Arizona City Fire District website.

2. Approval of Financial Documents: 5/1/21 through 5/31/21
(Account Balances as of 5/31/2021)
3. General fund: **\$ 221,186.51**
4. Capital outlay fund, buildings: **\$ 858.27**
5. Capital outlay fund, communications: **\$ 194.43**
6. Capital outlay fund, fire hydrants: **\$ 55.76**
7. Capital outlay fund, apparatus & vehicles: **\$308.22**
8. Capital outlay fund, firefighting equipment: **\$ 184.98**

9. Call to the Public

NONE.

10. Old Business.

a. SAFER/ AFG Grant Updates (Fire Chief Jeffrey Heaton).

Fire Chief Jeffrey Heaton provided the Board another update concerning the grants received during the 2020/2021 fiscal year. The federal FEMA Grants are still being processed and updates have not been received regarding the grants. The first announcement from FEMA have not occurred yet.

b. Firehouse Subs Grant Updates (Fire Chief Jeffrey Heaton).

Fire Chief Jeffrey Heaton provided the Board an update that Firehouse Subs has purchased (2) Lifepak heart monitors for the Fire District.

c. Budget Finalization for 2021/2022 Financials (Board Chairman Tim McCain/ Fire Chief Jeffrey Heaton).

Board Chairman Tim McCain led the discussion of finalizing the 2021/2022 Financial budget. At 6:17 PM, Board Member Dewayne Hill made a motion to go into Public Hearing to discuss the 2021/2022 Financial budget; seconded by Board Member Randy Johnson, motion passed unanimously. At 6:17 PM the AZCFD entered into a Public Hearing to discuss the 2021/2022 Financial budget. Hearing no comments regarding the 2021/2022 Financial budget; at 6: 18 PM Board Member Randy Johnson made a motion to close the Public Hearing to discuss the 2021/2022 Financial budget; seconded by Board Member Dewayne Hill, motion passed unanimously.

d. 2020/2021 Fiscal Year Financial Audit by Saunders Company (Board Chairman Tim McCain/ Fire Chief Jeffrey Heaton).

Board Chairman Tim McCain led the discussion on the 2020/2021 Fiscal Year Financial Audit by Saunders Company. Board Chairman Tim McCain handed each Board Member a copy of the financial audit. The Saunders Company will provide a presentation of the 2020/2021 Fiscal Year Financial Audit to the Board at a future meeting.

11. New Business

a. Summer Safety Water Days/ July 3rd Fireworks

Fire Chief Jeffrey Heaton provided the Board another update concerning the 2021 Summer Safety Water Days starting on June 7th. Approximately 90 children attended the first day. The July 3rd Fireworks will be held at the newly re-opened Arizona City Gold Course.

EXECUTIVE SESSIONS

1. The Arizona City Fire District Board of Directors may go into executive session for the purpose of discussion or consultation with the District's Attorney, the attorney retained by the District's insurance provider and designated representatives of the District, any of which may appear in person or by telephone, regarding the lawsuit filed by Hazel Corbin, to receive legal advice concerning the same and provide direction on how to proceed, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).

2. The Arizona City Fire District Board of Directors may go into executive session for the purpose of discussion or consultation with the District's Attorney, the attorney retained by the District's insurance provider and designated representatives of the District, any of which may appear in person or by telephone, regarding the complaint filed by Hazel Corbin with the Arizona Division of Occupational Safety and Health, to receive legal advice concerning the same and provide direction on how to proceed, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).

Board Chairman Tim McCain read the above Executive Session agenda items, Board Member Randy Wittenburg made a motion to go into Executive Session; seconded by Board Member Dewayne Hill, motion passed unanimously. Jeff Matura attended both Executive Sessions by telephone phone.

The Arizona City Fire District Board went into Executive Session at 6:34 PM.

At 7:08 PM, the Arizona City Fire District Board adjourned from Executive Session. Board Member Dewayne Hill made a motion to come out of Executive Session; seconded by Board Member Randy Johnson, motion passed unanimously.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for July 13, 2021 at 6:00 p.m.

13. Agenda Items for next meeting

Any items for the Agenda should be submitted to the Fire Chief by July 6, 2021.

14. Adjournment

At 7:10 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

Date Approved

Board Clerk