

ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES

August 10, 2020

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that (4) Board Members were present. A quorum was established with (4) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Randy Wittenburg and Dewayne Hill.

Also present in person was AZCFD Fire Chief Jeffrey Heaton.

4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests. Guests include Maria Vasquez, Randy Johnson and Kelly Ritterbush.

Guest included: Maria Vazquez.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of July 2020, including continuing updates for COVID-19. His report is attached and made part of these minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of July 2020.

7. Correspondence

Many cards were received thanking the Fire District for their services during the month of July 2020.

8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Dewayne Hill made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of July 13, 2020, on Arizona City Fire District website.
2. Approval of Financial Documents: 7/1/20 through 7/31/20
(Account Balances as of 7/31/2020)
3. General fund: **\$ 18,884.28**
4. Capital outlay fund, buildings: **\$ 854.45**
5. Capital outlay fund, communications: **\$ 193.65**
6. Capital outlay fund, fire hydrants: **\$ 55.65**
7. Capital outlay fund, apparatus & vehicles: **\$306.86**
8. Capital outlay fund, firefighting equipment: **\$ 184.24**

9. Call to the Public

NONE.

10. Old Business.

1. **Discussion and Possible Action re: replacement of Board Member (Board Chairman Tim McCain).**

Board Chairman Tim McCain led the discussion regarding the open board member position. Each member was handed a ballot to choose one candidate from the 2 applicants. Board Chairman Tim McCain then read aloud the votes; Randy Johnson – 4 votes; Kelly Ritterbush – 0 votes. Board Chairman Tim McCain thanked Kelly Ritterbush for applying for the open position. Mrs. Ritterbush addressed the Fire Board and stated to please contact her if there is an open position in the future. After reviewing the tallied votes, Board Member Dewayne Hill made a motion to appoint Randy Johnson to the open Fire Board position; second by Board Member Randy Wittenburg, motion passed unanimously.

11. New Business

1. **Combined Resolution affecting County Treasurer Transactions for Fiscal Year 2020 – 2021 (Board Chairman Tim McCain).**

Board Chairman Tim McCain asked Fire Chief Jeffrey Heaton to led the discussion regarding this matter. Fire Chief Jeffrey Heaton informed the Fire Board that the Combined Resolution affecting County Treasurer Transactions for Fiscal Year 2020 /2021 was for the 2020/2021 budget for the County. It is required each year for the County paperwork. After reviewing the resolution, Board Clerk Dean Craun made a motion to approve the Combined Resolution affecting County Treasurer Transactions for Fiscal Year 2020 /2021; seconded by Board Member Dewayne Hill, motion passed unanimously.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for September 14, 2020.

13. Agenda Items for next meeting

Any items for the agenda should be submitted to the Fire Chief by September 7, 2020.

14. Adjournment

At 5:20 PM, Board Member Randy Wittenburg made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

Date Approved

Board Clerk