

# **Fire Chiefs Report**

**December, 2018**

## Manpower:

1. (3) new application was received during the month for employment.
2. Manpower is at 100%.
3. Starting 12/11/18, we will add (1) part-time office position.
4. Our new 48/ 96 schedule continues with success, with our (12) full-time employees. This was to stabilize our workforce and help our Quality, Productivity and Safety. Additionally, this will drive our Organizational Development and Project Management processes (Preparation, Presentation, Application and Evaluation).

## Facilities/ Equipment:

5. Repairs made to E-566. One of the airlines failed during the month. All fire apparatus airlines will be checked. All repairs will be made as necessary.
6. Annual hydrant inspections continue through December.

## Training:

7. District daily training for the month of December is: **EMS Drill:** Medical assessments. **FIRE Drill:** Offensive Fire Operation. Captain Lopez, Holliday, Jarvis and myself will be conducting the trainings.
8. Key Performance Indicators (KPI's) continue to be tracked for Quality, Productivity and Safety.
9. Organizational Development/ Project Management changes continues to move forward (Preparation, Presentation, Application and Evaluation).

## Procedures/ SOP's

10. On-going: Continuing to develop Policies and SOP's for the new business model to make our classroom a certified IFSAC Training and Testing facility. This will bring additional revenue to our District.
11. Target Solutions software continues to work well for the District. We are tracking all required OSHA/ NFPA/ ISO/ DHS/ NREMT/ VFIS training. Everything will be captured in the system.
12. Captain Lopez continues to re-writing all of the equipment inspections SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes. One policy was routed during the month.
13. Captain Jarvis and EMS Coordinator Nate Oliver are re-writing all of the EMS SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes. One new policies were routed during the month.
14. Captain Holliday continue to re-writing all of the Training SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes.

### Community Service

15. During the month of November, we assisted 41 citizens with smoke detectors challenges/ batteries and home safety repairs. The assistance was for residents that are not able to perform the work on their own.
16. On-going: I'm continuing to work for grant dollars with the several insurance companies to acquire additional Smoke Detectors and batteries for little or no charge. These will be installed free of charge for our financially challenged residents.
17. On-going: I'm continuing to work on a grant for car seats and bicycle helmets.
18. On 12/07/18, we will host the Annual Fly-In Santa Event at the Firehouse. We had over 600 children participate. Each child received a goodie bag from Santa and a gift from the AZCFD Association. Airevac assisted with the arrival of Santa and Mrs. Claus at the station. Christmas suckers were also handed out.

### Schools/ Events/ Groups

19. On 11/15/18, we conducted the monthly fire drill at ACES.
20. On 11/20/18, I attended the Arizona City Chamber of Commerce Luncheon.
21. On 11/28/18, FDC Rescue Products provided a training opportunity for new fire Self-Contained Breathing apparatus and other fire equipment
22. On 11/28/18, I participated on the conference call for the AFCA Education Committee.
23. On 12/01/18, we participated in the 2018 Casa Grande electric Light Parade with the 1941 Engine and E-568.
24. On 12/06/18, we attended the ACES Academic Event at the school.
25. Grant submissions. They including: AFG, 100 Club, East Regional Advisory Council (RAC), APS, SRP, Wal-Mart, Indian Councils and Wildland.
26. The AZCFD Association is continuing to work on the "Empty Bowl" project.

### Contracts/ Business Issues

27. On-going: held additional meetings with Sunstate Systems to modify their bid for IT Support.
28. On-going: Working to re-finance our Ladder Truck loan with multiple lenders.
29. On-going: Writing contract with Central Arizona College for use of drill tower for exchange of previously donated equipment. New Program manager for CAC.
30. The Ascensus 457 Plan and Ascensus 401A Plan are working well. Ascensus 401A is the complement to our 457 Plan.