

# Fire Chiefs Report

September, 2018

## Manpower:

1. (2) new applications were received during the month for employment.
2. Manpower is at 100%.
3. Our new 48/ 96 schedule continues with success, with our (12) full-time employees. This was to stabilize our workforce and help our Quality, Productivity and Safety. Additionally, this will drive our Organizational Development and Project Management processes (Preparation, Presentation, Application and Evaluation).

## Facilities/ Equipment:

4. All apparatus was serviced and waxed by on-duty crews.
5. Self-Contained Breathing Apparatus (SCBA) bottle repairs were completed.
6. On 10/02/18, we will have our ISO Audit.

## Training:

7. District daily training for the month of September is: **EMS Drill:** Continuing to work on medical assessments. **FIRE Drill:** Ventilation drills. Captain Lopez, Holliday, Jarvis and myself will be conducting the trainings.
8. Key Performance Indicators (KPI's) continue to be tracked for Quality, Productivity and Safety.
9. Organizational Development/ Project Management changes continues to move forward (Preparation, Presentation, Application and Evaluation).
10. On 8/15/18, we attended the Pipeline Awareness Training in Tempe, AZ.
11. On 8/21/16– 8/23/18, I attended the Arizona Ambulance Association Meeting in Prescott.
12. On 9/5/18 – 9/9/18, (5) members attended the Arizona State Fire School in Mesa.

## Procedures/ SOP's

13. On-going: Continuing to develop Policies and SOP's for the new business model to make our classroom a certified IFSAC Training and Testing facility. This will bring additional revenue to our District.
14. Target Solutions software continues to work well for the District. We are tracking all required OSHA/ NFPA/ ISO/ DHS/ NREMT/ VFIS training. Everything will be captured in the system.
15. Captain Lopez continues to re-writing all of the equipment inspections SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes. One policy was routed during the month.
16. Captain Jarvis and EMS Coordinator Nate Oliver are re-writing all of the EMS SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes. One new policies were routed during the month.
17. Captain Holliday continue to re-writing all of the Training SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes.

### Community Service

18. During the month of August, we assisted 35 citizens with smoke detectors challenges/ batteries and home safety repairs. The assistance was for residents that are not able to perform the work on their own.
19. On-going: I'm continuing to work for grant dollars with the several insurance companies to acquire additional Smoke Detectors and batteries for little or no charge. These will be installed free of charge for our financially challenged residents.
20. On-going: I'm continuing to work on a grant for car seats and bicycle helmets.
21. On 9/15/18, we will host the Associations Tri-Tip Dinner at the Firehouse.

### Schools/ Events/ Groups

22. The 2018 ACES Monthly Fire Drill Assistance Program began again for the school year.
23. Grant submissions. They including: AFG, 100 Club, East Regional Advisory Council (RAC), APS, SRP, Wal-Mart, Indian Councils and Wildland.
24. Work continues on a new program "Empty Bowl" to help the Pinal County Food Bank.

### Contracts/ Business Issues

25. On-going: held additional meetings with Sunstate Systems to modify their bid for IT Support.
26. On-going: Working to re-finance our Ladder Truck loan with multiple lenders.
27. On-going: Writing contract with Central Arizona College for use of drill tower for exchange of previously donated equipment. New Program manager for CAC.
28. The Ascensus 457 Plan and Ascensus 401A Plan are working well. Ascensus 401A is the complement to our 457 Plan.