

Fire Chiefs Report

May, 2018

Manpower:

1. (1) new applications were received during the month for employment.
2. Manpower is at 100%.
3. Our new 48/ 96 schedule continues with success, with our (12) full-time employees. This was to stabilize our workforce and help our Quality, Productivity and Safety. Additionally, this will drive our Organizational Development and Project Management processes (Preparation, Presentation, Application and Evaluation).

Facilities/ Equipment:

4. Air Condition systems repaired on E-566 and E-568.
5. Tire repair to E-566.
6. Electrical repairs made on U-568.

Training:

7. District daily training for the month of May is: **EMS Drill:** Patient Assessments. **FIRE Drill:** Hydrant connections and attack hose loads. Captain Lopez, Holliday, Jarvis and myself will be conducting the trainings.
8. Conducting testing for probationary firefighters on 5/26/18.
9. Key Performance Indicators (KPI's) continue to be tracked for Quality, Productivity and Safety.
10. Organizational Development/ Project Management changes continues to move forward (Preparation, Presentation, Application and Evaluation).
11. On 04/26/18, we assisted with CAVIT State Testing.

Procedures/ SOP's

12. On-going: Continuing to develop Policies and SOP's for the new business model to make our classroom a certified IFSAC Training and Testing facility. This will bring additional revenue to our District.
13. Target Solutions software continues to work well for the District. We are tracking all required OSHA/ NFPA/ ISO/ DHS/ NREMT/ VFIS training. Everything will be captured in the system.
14. Captain Lopez continues to re-writing all of the equipment inspections SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes. One policy was routed during the month.
15. Captain Jarvis and EMS Coordinator Nate Oliver are re-writing all of the EMS SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes. One new policies were routed during the month.
16. Captain Holliday continue to re-writing all of the Training SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes.

Community Service

17. During the month of April, we assisted 49 citizens with smoke detectors challenges/ batteries and home safety repairs. The assistance was for residents that are not able to perform the work on their own.
18. On-going: I'm continuing to work for grant dollars with the several insurance companies to acquire additional Smoke Detectors and batteries for little or no charge. These will be installed free of charge for our financially challenged residents.
19. On-going: I'm continuing to work on a grant for car seats and bicycle helmets.
20. On 4/21/18, we hosted the Associations Spaghetti Dinner at the Firehouse.
21. On 5/5/18, B Shift delivered a baby in the field. Mother and baby are doing great!

Schools/ Events/ Groups

22. On 4/09/18, monthly Fire Drill coordination with the Arizona City Elementary School. We support the Arizona City Elementary School on a monthly basis.
23. On 4/17/18, I attended the Chamber of Commerce Meeting.
24. Grant submissions. They including: AFG, 100 Club, East Regional Advisory Council (RAC), APS, SRP, Wal-Mart, Indian Councils and Wildland.
25. On 4/28/18, we attended the CAVIT Burn at CAC. We had an engine company assist and I performed the duties of Incident Commander.
26. On 5/09 through 5/11, we attended the EMS Odyssey Conference in Phoenix.

Contracts/ Business Issues

27. On-going: held additional meetings with Sunstate Systems to modify their bid for IT Support.
28. On-going: Working to re-finance our Ladder Truck loan with multiple lenders.
29. On-going: Writing contract with Central Arizona College for use of drill tower for exchange of previously donated equipment. New Program manager for CAC.
30. The Ascensus 457 Plan and Ascensus 401A Plan are working well. Ascensus 401A is the complement to our 457 Plan.