

ARIZONA CITY FIRE DISTRICT

REGULAR SESSION MINUTES

July 15, 2015

1. Call to Order

Board Chairman Bailey called the meeting to order at 6:05 p.m. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Bailey led all in the Pledge of Allegiance.

3. Welcome to Guests

Board Chairman Bailey welcomed members of the Fire District and guests to the meeting.

Board members present included Board Chairman Bill Bailey and Board Members Steve Brady, Betty Harding, Jim Leary and Donna Wyatt.

Also present: Fire Chief Jeff Heaton.

Guests included Dean Craun, John Trainor, Kayne Crison, *Arizona City Independent*, Jennie Carlson and Joy Pirke.

At this time Board Chairman Bailey announced that he was appointing Board Member Brady as the Parliamentarian to assist the Board Chairman with the proper conduct of the meetings and parliamentary procedures. A handout was provided to each Board Member with information as to the above appointed position.

Board Chairman Bailey then announced that he was moving two agenda items, #9 and #10 (1) up prior to Item #4.

9. Possible vote to go into Executive Session

1. For personnel matter pursuant to A.R.S. 38-431.03(A) (1) re. Board Member Donna Wyatt's performance. Motion by Steve Brady to go in to Executive Session; seconded by Betty Harding. Motion approved unanimously.

Prior to Board Chairman Bailey reading the title of this agenda item, Board Member Wyatt asked if he wasn't forgetting something, then stated she had received the unsigned 24 hour Notice of the Meeting which had been paper clipped to the inside front Index file sheet of the Board Meeting Notebook, and felt that was extremely inappropriate.

Board Chairman Bailey then read the title of 9, and Board Member Wyatt was then asked by Board Member Brady if she wanted this handled in Executive Session. She responded yes, and Chairman Bailey asked the audience to clear the room, to include Chief Heaton.

Regular Meeting Adjourned at 6:11pm, at which time the Executive Session was called into order.

The Executive Session ended at 6:45pm, at which time Board Chairman Bailey called the regular meeting back in-session with those in attendance invited back in to the meeting room. Board Member Wyatt handed an envelope to Board Chairman Bailey and then left the meeting.

10. Old Business:

1. Discussion and Possible Action re; Board Member Donna Wyatt's unethical practices concerning the Fire Chief and the Fire District. (Board Member Brady)

Member Brady made the motion to censure Donna Wyatt and that from now on, she was not to contact staff and if she had question or concerns she was to go through chain of command by contacting the Board Chairman who in turn would contact the Fire Chief for a response. Member Harding seconded the motion. Motion carried with three yea's (Bailey, Harding and Brady) and one abstention (Leary).

(Re-joining Regular Agenda Order)

4. Fire Chief's Report

Chief Heaton updated the Board on several items including one project carried over to the current budget, (Building Expansion). Existing concrete was removed by in-house staff for the project back in 2014. This action placed the Firehouse and the Fire District in harm's way, therefore the hole was re-cemented due to possible building issues should it rain. No Project Charter or update reports on this project were ever prepared for the Board. Chief Heaton also reported that the cooling system units removed by the same in-house staff were severely damaged upon removal and research is being done to see if either unit is salvageable. If not, estimates will be received by Chief Heaton to replace them which he will then bring back to the Board. No Board action was required for this agenda item. Communication contracts remain on-going for re-write and re-issuance.

5. Staff Reports

Chief Heaton Reported on June's monthly Fire/ EMS statistics for the 110 calls ran during the month.

6. Correspondence

One letter was received from Jennie Carlson thanking the Fire District for their support on a recent fire call to her home.

7. Consent Agenda

Board Member Harding made a motion to approve the Consent Agenda. The motion was second by Board Member Brady. The motion was unanimously approved by the Board.

8. Call to the Public

None

9. Old Business

Discussion and Possible Action re; Elect member to fill Board Clerk position. (Board Chairman Bailey)

Chairman Bailey opened nominations of which there were none. Member Brady made the motion to leave it the way it currently is with Chairman Bailey serving in the capacity of Board Clerk/Chairman. Member Leary seconded the motion. Motion carried unanimously.

Discussion and Possible Action re; Approval of Resolution No. 06-17-2015-01, ratifying the minutes of May 19, 2015. (Board Member Bailey)

Chairman Bailey indicated that language as shown in an attached document to the Agenda Request Form reflecting 3 issues with Member Wyatt's practices had been left out of the minutes. Member Harding made a motion to accept the minutes with the addition of the three items. Chairman Bailey seconded the motion. Motion carried with three yea's (Harding, Bailey, and Brady). One abstention (Leary).

Discussion and Possible Action re; Approval of Resolution 06-17-2015-02, ratifying the following action taken at the Board Meeting of May 28, 2015. (Board Chairman Bailey)

A. Ratification of the address 16286 S. Sunland Gin Road, used in New Business, item 10.1 of the Special Board Meeting of May 28, 2015 to read 14022 S. Sunland Gin Rd.

B. Ratification of the address 12286 S. Sunland Gin Rd. used in New Business, item 10.2 of the Special Board Meeting on May 28, 2015 to read 14022 S. Sunland Gin Rd.

Member Leary made the motion to approve the ratification Items A and B. Motion received a second from Member Brady. Motion was approved unanimously.

Discussion re; 2015-16 Budget Submitted. (Chief Heaton).

Chief Heaton indicated that the 2015/2016 Fiscal Budget had been submitted to Pinal County for approval.

10. New Business

Discussion and Possible Action re; to revert back to recording Minutes. (Chairman Bailey)

Chairman Bailey stated that last month there had been allegation's by a resident that the content of the minutes from the May meeting left out information which would be to the benefit of the person writing the minutes, Member Wyatt. Chairman Bailey stated he felt by going back to recording all meeting minutes, it would alleviate these type of concerns in the future. He then indicated recorded minutes would be available to anyone on the District's web site as well as available at the Fire District office if someone wanted to come in and listen to the audio recording. Chairman Bailey also suggested that a copy could be made on cd for check out purposes if so requested by anyone. Jennie Carlson voiced concern about her ability to be able to listen to the recording and Chief Heaton invited her to come to the office and he would assist her with that. Member Harding made to the motion to revert back to recording the meeting minutes. Member Brady seconded the motion. The Motion carried unanimously.

Discussion and Possible Action re; Formal Board Member Roll Call. (Chairman Bailey)

Chairman Bailey stated that due to the recording of all future meeting minutes, he would like to see a Roll Call taken to indicate which Board Members were present or absent from a meeting. Member Brady made a motion to begin a Roll Call of Board Members at future meetings. Motion seconded by Betty Harding. Motion carried unanimously.

Discussion and Possible Action re; Incorporation.

Chairman Bailey informed every one of the past and upcoming meetings addressing possible incorporation of the area known as Arizona City. He then advised that based on some research he had done, if the area were to incorporate, there would be no negative impact on the fire district. Chief Heaton concurred with that same conclusion. Betty Harding felt the Fire Board should remain neutral therefore Chairman Bailey stated there would not be any action necessary.

11. Next Meeting Dates

The next Regular Business Meeting is scheduled for Wednesday, August 19, 2015 at 6:00 p.m.

12. Agenda Items for next meeting

Any items for the agenda should be presented to the Chief by end of business August 11, 2015.

13. Adjournment

Chairman Bailey adjourned the meeting at 7:31 p.m.

8/26/15

Date Approved

Wm Bailey

Board Clerk