

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

March 31, 2015

### 1. Call to Order

Board Chairman Leary called the meeting to order at 6:00 p.m. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

### 2. Pledge of Allegiance

Board Chairman Leary led all in the Pledge of Allegiance.

### 3. Oath of Office for New Board Member Steve Brady

Chief Heaton administered the oath of office to incoming board member Steve Brady.

### 4. Welcome to Guests

Board Chairman Leary welcomed members of the Fire District and guests to the meeting.

Board members present included Board Chairman Jim Leary, Clerk Bill Bailey, Board Members Steve Brady, Betty Harding, and Donna Wyatt.

Also present: Fire Chief Jeff Heaton, and Business Manager Hazel Corbin.

Public Present: Jennie Carlson, Janis Miller, Joyce (sp) (illegible) and Kayne Crison of *the Arizona City Independent*.

### 5. Fire Chief's Report

Chief Heaton presented his monthly report which included status updates on apparatus and equipment testing as well as ongoing building projects.

### 6. Staff Reports

Chief Heaton reviewed the month end reports as well as EMS/Fire Response times for the month of February 2015.

### 7. Correspondence

None

### 8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

Board Member Wyatt requested that the minutes of the February 18, 2015 Regular Session meeting be pulled for edits.

Board Member Harding made a motion to accept the consent agenda items as presented with the exception of the February 18, 2015 meeting minutes; Board Member Wyatt seconded the motion; motion approved unanimously.

**9. Call to the Public**

Jennie Carlson addressed three concerns;

1. Meeting dates/times being changed
2. Salary and Benefits for Chief and discrepancy of employment terms
3. Scope of cement work being done

**10. Old Business**

None

**11. New Business**

**1. Discussion and possible action re: Audit Presentation**

Mr. Jim Saunders, our CPA requested a Special Session so that he can make his audit presentation to the Board. Chairman Leary made a motion to hold a Special Session on April 10, 2015 at 6:00 pm for the purpose of the audit presentation; Clerk Bailey seconded the motion; motion approved unanimously.

**2. Discussion and possible action re: Tax Rate for 2015-2016 Budget**

Chief Heaton distributed copies of budget projections that had been completed up to and including FY 2016-2017 to the Board. After discussion of anticipated revenues for the next fiscal year and limits as a result of Proposition 117 enacted recently, the Board directed Chief and Staff to come up with budgets using the current tax rate and the maximum allowable increase of 5%, taking into account the possibility of acting on a CON (Certificate of Necessity, referred to by Clerk Bailey mistakenly as Condition of Need) and new equipment that would be required.

**3. Discussion and possible action re: Arizona City Firefighters Association functions in April 2015.**

This is no longer a board issue as we have a Chief to handle these requests.

**4. Discussion and possible action re: Per Diem Travel Allowance**

Clerk Bailey made a motion to allow Board Members to draw their per diem prior to attendance of board functions as stated per the District Policy, with receipts required upon return; Member Harding seconded the motion; motion approved unanimously.

**5. Discussion and possible action re: Written Minutes and Recording of Meetings**

After discussion and consideration, Chairman Leary made a motion to stop recording the meetings and appointed Member Wyatt to take minutes and prepare written minutes going forward from today; Member Brady seconded the motion; motion approved unanimously.

**6. Discussion and possible action re: Board Meeting Date Change**

After discussion and consideration, no action was taken on this item; regular meetings will continue to be held on the Third Wednesday of the month.

**7. Discussion and possible action re: Schedule Work Session with Chief Heaton**

No action was necessary as Chief Heaton suggested that we plan on extending the Special Session scheduled for April 10, 2015 to include conducting a SCOT Analysis with the Board.

**12. Next Meeting Dates**

Special Session has been scheduled for April 10, 2015 at 6:00 pm, and the Regular Business Meeting April 15, 2015 at 6:00 pm.

**13. Agenda Items for next meeting**

Board Members are asked to have any items for the agenda to the Chief by end of business April 7, 2015.

**14. Adjournment**

Chairman Leary adjourned the meeting at 7:20 pm.

4/15/15

Date Approved

William B. Leary

Board Clerk